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- .22 December 1977

MEMORANDUM FOR: Director, CIA Operations Center Director of Centeral Reference Director of Economic Research

Director of Geographic and Cartographic Research

► Director of Imagery Analysis ✓

Director of Regional & Political Analysis

Director of Scientific Intelligence Director of Strategic Research Director of Weapons Intelligence

Chief, Current Reporting Group Chief, Publications & Presentations Group

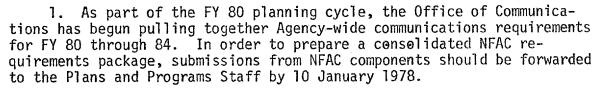
Special Assistant-NIO Support

FROM

NFAC Plans and Programs Staff &

SUBJECT

: FY 80-84 Communications Requirements



2. The early date for submission of FY 80 requirements has been mandated by the Office of the Comptroller to ensure that all Directorate and Center requirements are addressed in OC programs in the most cost effective manner. It is the intent of OC to combine similar requirements from all parts of the Agency where possible, in order to lessen or negate the impact of individual programs which are not approved. From NFAC's point of view, it is important that FY 80 requirements be identified now so that they can be included in the FY 80 OC budget. NFAC funds will have to support any requirements that arise after the OC budget is put together.

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STATINTL	3. The Office of Communications is prepared to offer assistance in preparing these early submissions and has designated the OC Staff Operations Division Plans Branch (OC-O/SOD/PB - as the focal point for new requirements. Furthermore, at OC's request the undersigned has been identified (NFAC Plans ATINTL Programs Staff/ to act as coordinator of NFAC communications 4. Attached for your assistance are two handouts from OC that may assist you in putting together an adequate submission. STATINTL

Distribution:

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SPECIFIC SERVICES REQUIREMENTS:





1. SECURE VOICE

- a. Expansion of service at existing locations, with location identification, including calling areas/components to which calls are to be made.
- b. Provision of service to new locations, with location identification, including calling areas/components to which calls are to be made.
 - c. Security level required.

2. DATA SERVICE

- a. The number and locations of termination points at which information is to be received or transmitted.
- b. Identification of the user's equipment, if any, installed or specified at the termination point.
 - c. Identification of major system to be accessed.
 - d. Projected volume of use.
- e. Type of data to be transferred, e.g., graphics, semi-narrative, etc.

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COMMUNICATIONS REQUIREMENTS DEFINITION

A communications service is identified as an end-to-end capability which provides for the transfer of information electronically between a sender and a receiver. Requirements for such services should be specified in terms of a problem to be solved, without specifying the solution. In this regard, there are certain basic elements required in the requirement statement:

- 1) A brief description of the mission need to be met.
- 2) Identification of the locations between which the user expects to transfer the information.
- 3) Traffic statistics.
- 4) Specification of the level of service required.

It should be noted that the user has the sole responsibility for the content of the information to be passed, while the supplier assumes the responsibility for the planning, engineering, operation, maintenance and for the acceptance, transmission and delivery of the information.